

Residency

Elon Law School
Spring 2025

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Description

Overview

The Residency program includes both a field experience and a class component. The class component is an integral part of the work for which you earn academic credit. As your faculty supervisor, I will review your weekly assignments and meet with you periodically as a group and individually to discuss your field experience. I will also communicate with your site supervisor about your progress.

During your residency, you are bound by the professional conduct rules and other standards governing lawyers in your jurisdiction and practice setting. You are expected to resolve any workplace problems with the attorney or others involved. If you cannot resolve the issue yourself, you should discuss it with me. If necessary, we will involve the Residency Program Director.

Learning Goals

The Residency course is intended to advance these learning goals:

- Integrate substantive learning with practical experience, assimilate knowledge from the study of law to the practice of law, apply legal doctrines learned in class to a practice setting, and bring knowledge and skills developed in practice back to the classroom;
- Deepen knowledge of the legal profession and lawyers' professional responsibilities and enhance professional development;
- Increase ability to learn from experience, through feedback from attorneys, self-evaluation, and reflection on practice experience under faculty guidance.

Each student will also identify individual goals and develop a plan for attaining these goals in the residency.

Policies

Requirements

To receive credit for the Residency, you must complete these course requirements:

- Field placement hours
- Assigned reading, reports, time logs, and forms (as specified in the Syllabus)
- One hour of professional development
- Individual conferences and group meetings with faculty supervisor
- Midterm conference with site supervisor and faculty supervisor

The following items count toward the required hours (315/7 credits; 360/8 credits):

| Activity | Hours | Frequency | Total |
|------------------------------------|------------------------------------|-----------|--------------------------------------|
| Orientation | 8.0 | 1X | 8.0 |
| Group Meetings | 1.5 | 2X | 3.0 |
| Individual Conferences | 0.5 | 2X | 1.5 |
| Preparation of Time Logs & Reports | 1.0 | weekly | 10.0 |
| Wellness Activity | 1.0 | weekly | 10.0 |
| Residency Placement | 28.1 (7 credits); 32.6 (8 credits) | weekly | 281.0 (7 credits); 326.0 (8 credits) |

If you complete the requisite number of hours early, you may request to end your field placement one week before the end of the term (but no earlier). Your site supervisor and faculty supervisor must both approve this request.

Report prompts, time log, and other required forms and materials are posted on Moodle. Weekly time logs and reports should be submitted on Moodle by 11:59 pm on Sunday (see *Schedule & Assignments* below). If you encounter problems with Moodle, you may send the assignment to me by email and then submit it to Moodle when you are able.

If you are unable to meet a due date because of your site supervisor's schedule, you should notify me to receive an extension. Extensions will generally not be granted for other reasons absent compelling circumstances.

Unless specifically authorized by the faculty or site supervisor, you may not use generative AI services in any work required for this course.

Grading

The course will be graded on a pass/fail basis, based on these standards:

- Completion of required field placement hours;

- Attendance & participation in group meetings and individual conferences;
- Timely submission of all forms, reports, and time logs; and
- Professionalism in dealing with your field supervisor, faculty supervisor, clients, and others during the residency.

Exemplary performance in your field placement, assignments, and group meetings may earn a High Pass. Failure to meet these standards may result in a Low Pass or a failing grade.

Disability Accommodations

For disability accommodation requests, contact the [Elon Disability Services Office](#).

Honor Code

The Law School [honor code](#) applies to all activities related to your law school study, including conduct during class and examinations.

Schedule & Assignments

Orientation (31 March)

Assignments

All orientation material is available on the [Residency Bootcamp Moodle page](#).

Reading

- NC Rules of Professional Conduct
- Neil Hamilton, *Roadmap*
- ABA Standards 302-303
- Five Habits of Cross-Cultural Competence

Items to be completed on March 31

- Survey of Placements
- Modules 1-8
- Initial Self-Evaluation

Professionalism in Practice Lunch

12:00 pm, Room 105

Practice Group Meeting

3:00 pm, Room 211

Week 1 (March 31-April 6)

Assignments

- Week 1 Report
- Memorandum of Understanding
- Confidentiality Agreement
- Draft Learning Goals & Plan
- Time Log

Week 2 (April 7-13)

Assignments

- Schedule individual conference with faculty supervisor for Week 3 (calendly.com/emfink/)
- Week 2 Report
- Time Log

Week 3 (April 14-20)

Meeting

Individual conference with faculty supervisor (as previously scheduled) by telephone or Zoom

Assignments

- Week 3 Report
- Time Log

Week 4 (April 21-27)

Assignments

- Week 4 Report
- Time Log

Week 5 (April 28-May 4)

Meeting

Practice group meeting (date & time TBA)

Assignments

- Schedule conference with site supervisor and faculty supervisor for Week 6 (calendly.com/emfink/)
- Week 5 Report
- Midterm Self-Evaluation
- Site Supervisor's Midterm Evaluation
- Time Log

Week 6 (May 5-11)

Meeting

Conference with site supervisor and faculty supervisor (date and time as scheduled), by telephone or Zoom

Assignments

- Week 6 Report
- Time Log

Week 7 (May 12-18)

Assignments

- Schedule individual conference with faculty supervisor for Week 8 (calendly.com/emfink/) s
- Attend 1-hour professional development activity (CLE program, one unit on Procertas, or other activity approved by faculty supervisor). See the NC Bar Association website (ncbar.org) for CLE options (some are free for students).
- Week 7 Report
- Time Log

Week 8 (May 19-25)

Meeting

Individual conference with faculty supervisor (as scheduled above) by telephone or Zoom

Assignments

- Week 8 Report
- Time Log

Week 9 (May 26-June 1)

Meeting

Practice group meeting (date and time TBA) by Zoom (elon.zoom.us/my/emfink)

Assignments

- Site Supervisor's Final Evaluation
- Week 9 Report
- Time Log

Week 10 (June 2-8)

Assignments

- Week 10 Report

- Time Log

Final Assignments (June 9-15)

- Time Log (if applicable)
- Thank-you note to site supervisor
- Site Supervisor's Final Evaluation
- Student evaluation of residency placement
- Final Self-Evaluation
- Certificate of Completion